



**NATIONAL INSTITUTE OF FOOD TECHNOLOGY ENTREPRENEURSHIP AND  
MANAGEMENT**

Deemed to be University (De-novo Category) Under Section 3 of the UGC Act, 1956 and an  
autonomous Institution under Ministry of Food Processing Industries, Govt. of India  
Plot No. 97, Sector- 56, HSIIDC Estate, Kundli - 131028, Distt.- Sonapat, (Haryana), India  
Phone No. 130-2281020

**Vacancy Notice (Contractual/Outsourced)**

Ref. No.:- N/HR&/H/2017/147

Date: 01-11-2017

NATIONAL INSTITUTE OF FOOD TECHNOLOGY ENTREPRENEURSHIP AND MANAGEMENT  
(NIFTEM) requires efficient, experienced and competent personnel for the following posts, to  
be filled through outsourced basis.

S. No	Post	No. of Post	Consolidated Monthly Remuneration
1.	Horticulture/Farm Superintendent	01	Rs 30000/-
2.	Horticulture Supervisor	02	Rs 20000/-
3.	Senior Assistant (Purchase)	01	Rs 22500/-
4.	Consultant(Accounts)	01	Rs 30000/-
5.	Consultant(Personnel)	01	Rs 30000/-
6.	Hindi Translator	01	Rs 25000/-
7.	Computer & Communication Lab In-charge	01	Rs 25000/-
8.	Software Developer	01	Rs 20000/-
9.	Lab Technician- AES Department	01	Rs 15000/-
10.	Lab Technician (Fitter)	01	Rs 15000/-
11.	Data Entry Operator	01	Rs 10000/-
12.	Multi Tasking Staff (MTS)	02	Rs 8280/-

For details regarding qualification, experience, general conditions, application format etc.,  
please visit our website [www.niftem.ac.in](http://www.niftem.ac.in)

**Applications must reach to the office of Registrar, NIFTEM at above mentioned  
address on or before 21/11/2017 upto 5:00 PM. Maximum Age & Experience will be  
counted as on last date of submission of application.**

**Registrar**

**National Institute of Food Technology Entrepreneurship and Management,**  
**Kundli, Sonapat**

Ref. No.:- N/HR&/H/2017/147

Date: 01-10-2017

**Vacancy Notice (Contractual/Outsourced)**

Applications are invited for following posts, to be filled in on contract basis through outsourced agency initially for a period of six months, which may be extended further on satisfactory performance and requirement.

<b>Name of Post</b>	<b>No. of Posts</b>	<b>Maximum Age as on 1<sup>st</sup> July, 2017</b>	<b>Qualification &amp; Experience</b>	<b>Remuneration</b>
Horticulture/Farm Superintendent	1	62	M.ScAg Horticulture + Relevant work experience in landscaping, horticulture farm/lawn maintenance, manpower handling etc. & Preference shall be given to retired persons, from Agriculture University, institutes, Govt. Agriculture 2 epts.. Including CPWD/PWD/DDA/MCD/NDMC etc from the position at supervisory level.	Rs.30000/-
Horticulture Supervisor	2	45 (Age relaxation may be given to deserving candidate)	Intermediate in Agriculture and 2 years relevant experience Or Sr. Secondary with minimum 5 yrs working experience in Agriculture/Horticulture farm maintenance / landscaping in Govt./reputed residential projects/ Nursery etc..	Rs.20000/-
Senior Assistant (Purchase)	1	50 (Age relaxation will be given to retired	Graduate and person should have at least 10 yrs experience in purchase, procurement, tendering, stores management. Preference shall be given	Rs.22500/-

		person from Govt. Department)	to those retired persons having similar experience at Govt./ State Govt./PSU etc Proficient in Computer handling with MS word, Excel, PPT, English Typing, Internet & e-mail etc..	
Consultant(Accounts)	1	62	Graduate and person should have at least 10 yrs experience in Accounts and Finance. Preference shall be given to those retired persons having similar experience at Govt./ State Govt./PSU etc... Proficient in Computer handling with MS word, Excel, PPT, English Typing, Internet & e-mail etc..	Rs. 30000/-
Consultant(Personnel )	1	62	Graduate and person should have at least 10 yrs experience in Personnel/Establishment/ Administration. Preference shall be given to those retired persons having similar experience at Govt./ State Govt./PSU etc Proficient in Computer handling with MS word, Excel, PPT, English Typing, Internet & e-mail etc..	Rs. 30000/-
Hindi Translator	1	35	1) Master Degree in Hindi with English as an elective subject from recognized University. Or 2) Master degree with a recognized Diploma / Certificate Course in translation from Hindi to English & vice versa	Rs.25000/-

			<p style="text-align: center;">And</p> <p>3) Two (02) years experience of translation work from Hindi to English and vice versa in Central / State Government Offices, PSU/ Autonomous Bodies/University/ College/Publication House etc..</p> <p>4) Ability to use computers – Hands on experience in computer applications, internet &amp; e-mail etc...</p> <p>5) Typing speed of 35 words per minute in English and 30 words per minute in Hindi on Computers.</p>	
Computer & Communication Lab Incharge	01	35	<p>1) B.Tech (Computer Science/IT/ECE) or MCA with 60%.</p> <p>2) 2 yrs post qualification experience in IT industry/UGC Recognized University/ Institute</p> <p>3) Required knowledge of C language, MATLAB, DBMS, HTML and Networking</p> <p>4) Persons working in labs for maintaining computer/software lab of any university/research institutions/Govt. organization preferred.</p>	Rs 25000/-
Software Developer	01	35	1) Graduate or	Rs 20000/-

			<p>Diploma equivalent to graduation</p> <p>2) Minimum 2 years in reputed organization with hands of experience of software development and maintaining website.</p> <p>3) <b>Development skill:</b> C# .Net (Web Applications, Windows Application), ADO. Net, Web Services.</p> <p>4) <b>Web Technologies:</b> HTML, ASP.Net .5,4.0,4.5, Ajax, Java Script, JQuery.</p> <p>5) <b>Databases:</b> SQL Server 2000, 2005, 2008, MS Access, Oracle.</p> <p>6) <b>Programing Skills:</b> C#.Net</p> <p>7) <b>Desirable knowledge of</b> Java, Word-Press, Development of Mobile App.</p>	
Lab Technician	01	30	<p>Three years diploma with 60% or more marks in Analytical Instrumentation with three years relevant experience in Government Organizations / Institutes/ Universities/ Labs or equivalent salary in Industry/ private sector with relevant working experience in Food Science/Analytical work related Lab/Lab of any discipline of Science/Instrumentation and knowledge about laboratory operations.</p> <p>OR</p>	Rs.15000/-

			Masters in Chemistry/ Instrumentation with 60% or above marks and two years relevant experience in Government Organizations / Institutes/ Universities / Labs or equivalent salary in Industry / private sector experience of working in Food Science / Analytical work related Lab / Lab of any discipline of Science/Instrumentation and knowledge about laboratory operations.	
Lab Technician (Fitter)	01	35	<p>ITI-Fitter/ Three years diploma with 60% or more marks in Mechanical Engineering with four/two years relevant experience</p> <p>Profile:-</p> <p>Must have knowledge of preventive maintenance and fabrication of machines and capable of welding.</p> <p>Must have knowledge of technical understanding, hydraulic system, pneumatics system and conventional machines maintenance.</p>	Rs.15000/-
Data Entry Operator	01	40	Graduate in any discipline from a recognized University with One year of experience, having working knowledge of Computer Applications and speed of 8000key depressions per hour	10000
Multi Tasking Staff	02	40	10 <sup>th</sup> Pass	Rs 8280/-

Interested candidates are advised to send their duly filled application form with all supporting document on or before **21/11/2017** by 05:00 PM at the address mentioned below. **Please mention clearly on the sealed envelope: “Application for the post applied for, Last date: 21/11/2017”.**

**ADDRESS FOR SUBMITTING THE APPLICATION FORM:-**

**The Registrar**

**National Institute of Food Technology Entrepreneurship and Management (NIFTEM)**

**Plot No. 97, Sector – 56, HSIIDC Industrial Estate, Kundli – 131028**

**Distt. Sonapat (HARYANA)**

The general terms & conditions of the recruitment as as follows:

- NIFTEM reserves the right to fill or not to fill any/all the posts advertised without assigning any reason thereof. The decision of the selection committee will be final and binding in all aspects.
- Maximum Age & Experience will be counted as on 21/11/2017.
- Number of post may be increased or decreased as per the requirements. The institute will make a panel for one year.
- No TA/DA will be paid for attending the interview.
- The recruitment is purely on contract/outsourced basis for the period of Six months and can be extended as per the NIFTEM norms.
- Shortlisted candidate will be informed through Phone or e-mails only.
- The Vacancy (Contractual/Outsourced) can be terminated at any time if the permanent recruitment is made or if selected candidate is found to be negligent in his/her work.

**Registrar, NIFTEM**