



National Institute of Food Technology
Entrepreneurship and Management
Ministry of Food Processing Industries, Government of India

F. No. N/Ex/R&/2017/19

Dated: 05.09.2017

Notification

Subject: Revision of Promotion Policy for all courses of B.Tech, M.Tech in the Institute.

The following Promotion Policy was approved by Academic Council in its meeting held on 17.10.2016.

(1) Promotion from 1st year to 2nd Year

- (i) A student having passed all prescribed papers of 1st and 2nd semester shall be promoted to 2nd year.
- (ii) A student having not more than 4 back papers ('F', 'I' or 'X' Grades) in 1st & 2nd semesters taken together shall be provisionally promoted.
- (iii) The student provisionally promoted under sub-clause (ii) above shall appear in the end semester exam (theory) for the back papers along with the students of next batch both in 1st semester and 2nd semester as the case may be on payment of fee of Rs. 1000/- per subject. The marks of Class Test/ Mid-term, Internals & Practicals will be carried forward. If however a student secured 'F' grade due to failing in practicals, he will repeat theory exam of end semester along with practical exam. In case a student absents in practical exam on genuine reason, his theory marks, if passed, shall be carried forward. Same rule will apply for 'I' & 'X' grades.
- (iv) If the student still fails to clear the back paper(s) as in sub-clause (iii) above; the student will repeat the year as an external student in respect of those papers in which he failed even after availing one chance and register in the semester(s), as the case may be, on payment of a fee of Rs. 1000/- per subject. If the student is required to repeat only one semester, he will have to sit at home during the other semester, as the case may be.
- (v) The student(s) who have more than 4 back papers (F, I & X) grades (of 1st & 2nd semester taken together), he/she shall not be promoted to next year of study. Such students shall repeat the year and register in 1st & 2nd semesters as may be required, as a regular student. If the student still fails in any or all course again, he/she shall have to quit from the programme.
- (vi) The system of Supplementary Exam, Non-teaching course and Summer Semester will be dispensed with from Academic Year 2016-17.

(2) Promotion from 2nd year to 3rd Year

- (i) A student having passed all prescribed papers in 3rd & 4th semester shall be promoted.
- (ii) A student having not more than 4 back papers ('F', 'I' or 'X' Grades) in 3rd & 4th semesters taken together shall be provisionally promoted.
- (iii) The student provisionally promoted under sub-clause (ii) above shall appear in the end semester exam (theory) for the back papers along with the students of next batch both in 3rd semester and 4th semester as the case may be on payment of fee of Rs. 1000/- per subject. The marks of Class Test/ Mid-term, Internals & Practicals will be carried forward. If however a student secured 'F' grade due to failing in practicals, he will repeat

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- theory exam of end semester along with practical exam. In case a student absents in practical exam on genuine reason, his theory marks, if passed, shall be carried forward. Same rule will apply for 'I' & 'X' grades.
- (iv) If the student still fails to clear the back paper(s) as in sub-clause (iii) above; the student will repeat the year as an external student in respect of those papers in which he failed even after availing one chance and register in the semester(s), as the case may be, on payment of a fee of Rs. 1000/- per subject. If the student is required to repeat only one semester, he will have to sit at home during the other semester, as the case may be.
- (v) The student(s) who have more than 4 back papers (F,I & X) grades of 3rd & 4th semester taken together, he/she shall not be promoted to next year of study. Such students shall repeat the year and register in 3rd & 4th semesters as may be required as a regular student. If the student still fails in any or all course again, he/she shall have to quit from the programme.


(3) Promotion from 3rd year to 4th Year

- (i) A student having passed all prescribed papers in 5th & 6th semester shall be promoted.
- (ii) A student having not more than 4 back papers ('F', 'I' or 'X' Grades) in 5th & 6th semesters taken together shall be provisionally promoted.
- (iii) The student provisionally promoted under sub-clause (ii) above shall appear in the end semester exam (theory) for the back papers along with the students of next batch both in 5th semester and 6th semester as the case may be on payment of fee of Rs. 1000/- per subject. The marks of Class Test/ Mid-term, Internals & Practicals will be carried forward. If however a student secured 'F' grade due to failing in practicals, he will repeat theory exam of end semester along with practical exam. In case a student absents in practical exam on genuine reason, his theory marks, if passed, shall be carried forward. Same rule will apply for 'I' & 'X' grades.
- (iv) If the student still fails to clear the back paper(s) as in sub-clause (iii) above; the student will repeat the year as an external student in respect of those papers in which he failed even after availing one chance and register in the semester(s), as the case may be, on payment of a fee of Rs. 1000/- per subject. If the student is required to repeat only one semester, he will have to sit at home during the other semester, as the case may be.
- (v) The student(s) who have more than 4 back papers (F,I & X grades) of 5th & 6th semester taken together, he/she shall not be promoted to next year of study. Such students shall repeat the year and register in 5th & 6th semesters as may be required, as a regular student.

A few students made representations to state that the revised Regulations approved in 2016 should not be made applicable to prior batches (i.e. 2014 & 2015). The students further indicated that some students were provided opportunity of supplementary exam more than once where as some have been provided only single opportunity or no opportunity.

Keeping in view the interest of students and variations in the promotion policy in different years, the Vice Chancellor constituted a Committee of 3 Faculty Members under the Chairmanship of Prof. M.P. Sahu to go into the matter and examine the representations of the students and the promotion policy of the Institute in vogue from time to time and make suitable recommendations for promotion of students of previous batches (2014 & 2015) for consideration & approval of competent authority. The Committee submitted their recommendations to the Vice Chancellor, which was discussed in detail by the HoDs Committee under the Chairmanship of Vice Chancellor on 28.08.2017 on following grounds:

1. The original promotion policy outlined in the Exam Regulations was as under:



- i. In case of B.Tech and M.Tech, A student shall be eligible for promotion from 1st year to 2nd year of the course provided she/he has failed in less than 4 papers of 1st and 2nd Semester taken together.
 - ii. Similarly, In case of B.Tech, a student shall be eligible for promotion from 2nd year to 3rd year of the course provided she/he has failed in less than 4 papers of 3rd and 4th Semesters taken together and he/she has passed all the papers of 1st year.
 - iii. Similarly, In case of B.Tech, a student shall be eligible for promotion from 3rd year to 4th year of the course provided she/he has failed in less than 4 papers of 6th and 7th Semesters taken together and he/she has passed all the papers of 2st year.
 - iv. A candidate who is provisionally promoted as per the above clauses will be required to appear in Supplementary examinations or at subsequent examinations in those subjects in which he/she failed.
2. The Academic Council in its 9th meeting held on 02.03.2016 revised the policy as under:

4.1 Promotion for B Tech:

4.1.1 A candidate shall be promoted from 1st year to 2nd year (i.e. being eligible to register 2nd year courses), 2nd year to 3rd year (being eligible to register 3rd year courses), subject to CGPA of 5.0 or above.

4.1.2 CGPA, for promotion, will be checked at the end of academic year i.e. after even semester only. For calculation of CGPA with respect to 'F' and 'I' Grade F is to be accounted for as 0 (Zero) point grade and I would not be included in calculation of CGPA till the 1st supplementary exam chance is offered to the student. If a student does not avail the supplementary exam chance offered to him/her I grade will be converted to F grade. Thereafter his/her CGPA will be recalculated accordingly

4.1.3 If CGPA comes below 5.0 the student will not be promoted further until he improves CGPA as 5.0 or above. This will amount minimum one academic year lag to the student, as the promotion status would be assessed after every even semester only. This will subject to maximum span for completion of the degree available under no rules.

If required during this period student may register failed (F Grade) and barred (X Grade) courses subject to maximum 25 credit, provided the course is being offered by the department during respective odd/even semester. I grade courses shall be cleared by appearing in supplementary exams.

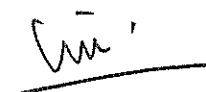
4.1.4 For promotion from 3rd year to 4thyr (eligibility to register 4th year course) a candidate must

- *have cleared all the courses as prescribed up to the 2nd year i.e. 4th semester for a B Tech (Food Technology and Management) student, as per the approved curriculum,*
- *have CGPA 5.0 or above with not more than two X / I / F Grade in the teaching or non-teaching courses offered during 3rd year.*

After detailed deliberations on the issue the HoD's Committee recommended the following Promotion Policy for B.Tech 2014-18 & 2015-19 batch:

a. Promotion from 2nd year to 3rd year

- Not more than 4 back papers (X, I & F) from semester I to semester IV taken together, shall be provisionally promoted.



b. Promotion from 3rd year to 4th year

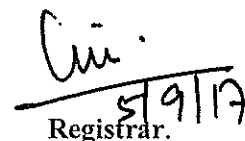
- Not more than 4 back papers (X, I & F) from semester I to semester VI taken together, shall be provisionally promoted.

The above relaxation will be available to 2014 & 2015 batches only as one time measure not to be quoted as precedent in future. The Committee also took cognizance of Office Order No. N/DC/M/2016/103 dated 02.02.2017 where maximum 04 papers were allowed in the past. The Committee also discussed the practice followed in IITs, NITs & Central Universities and noted that backlog beyond 4 courses is not allowed to be carried forward anywhere. It is therefore necessary to follow standard practice adopted by Institutions of higher education in tune with the mandate of NIFTEM to be an apex world class Institute in the country.

The above relaxation is allowed by the competent authority subject to ratification by the Academic Council. The students being promoted under the said relaxation will submit semester fee & register for the next semester within 05 days of notification to this effect under following conditions:

1. The attendance of such students will be counted from the date of registration.
2. Students will be allowed to Registration without late fee.
3. Students opting for registration under above relaxation will submit an undertaking stating that the course covered so far would be completed through self study by the concerned student.

For batches admitted in 2016-17 & onwards the Revised Regulations approved by Academic Council in October 2016 will be followed both in letter & spirit.


Registrar.

To

1. All HoDs/ Deans
2. CoE
3. Notice Board
4. AR (IT) for uploading on the Institute website.

CC to:

1. PS to Vice Chancellor
2. PS to Registrar
3. Guard File.