



राष्ट्रीय खाद्य प्रौद्योगिकी उद्यमशीलता एवं प्रबंधन संस्थान  
(सम विश्वविद्यालय एवं खाद्य प्रसंस्करण उद्योग मंत्रालय, भारत सरकार के अधीन स्वायत्त संस्थान)  
**National Institute of Food Technology Entrepreneurship and Management**  
(Deemed to University & Autonomous Institute under Ministry of Food Processing Industries, Government of India)

Ref. No. N/S/K/GA/Pur/1528/2017/2020-21/ 65

Date: 21-8-2020

**Office Memorandum**

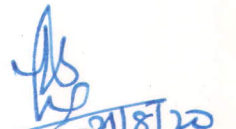
The Board of Management, in its 33th Meeting dated 18-6-2020 vide Table Agenda No. 4 has resolved to withdraw the previously issued Office Memorandum Ref. N/S/K/GA/Pur/CPC/1528/2017/2020-21/05 dated 22-5-2020, whereby a Central Purchase Committee was constituted.

The Board has further resolved to constitute “a Standing Purchase Committee (SPC) in place of CPC de-novo as recommendatory committee” and accordingly, the Competent Authority has constituted following Standing Purchase Committee:

- |   |                   |
|---|-------------------|
| 1. Prof. Anupama Singh, HOD, FE                           | - Chairman        |
| 2. Dr Neeraj, Associate Professor, AES                    | - Member          |
| 3. Deputy Controller of Finance                           | - Member          |
| 4. Sh S. K. Singh Chandel, AR(Admn)/Officer I/c(Purchase) | - Member Convener |

The Board has further resolved that “a detailed proposal for purchase procedure as per GFR and Govt. of India procurement procedure may be submitted to Finance Committee for deliberation before referring it to Board”, therefore, Chairman, SPC is hereby authorized to engage NIFM or Govt. of India retired person (not below Dy. Secy. Rank) for preparation of NIFTEM Procurement Manual. Until, purchases shall be made in accordance with the GFR-2017 and Govt. of India instructions regarding procurement including compliances of Public Procurement(Preference to Make in India) 2017, MSMEs & GeM etc.

This issues with the approval of the Competent Authority.

  
(Dr. J. S. Rana)  
Registrar

Copy to following for information & necessary action:

1. PS to Hon'ble Vice Chancellor
2. PA to Registrar/Member Secy, Board of Management
3. Chairman & Members of Standing Purchase Committee
4. TO to Hon'ble Vice Chancellor
5. All HOD's/Deans/CoE/ Pilot Plant Coordinator & Co-coordinator/ Faculty I/c/Divn. I/cs
6. Dy. Controller of Finance/Accounts Officer
7. All AR's/AGM/Manager, Pilot Plants
8. AR(IT) for uploading on NIFTEM website
9. Purchase Section
10. Office Copy/Guard File