

APPLICATION FOR CANCELLATION OF ADMISSION

Date: _____

To
The Registrar,
National Institute of Food Technology Entrepreneurship and Management
Kundli, Sonapat (Haryana)

Sir,
I secured admission to the B. Tech. /M. Tech./PhD (_____) programme of your institute on dated _____. Now I request you to kindly cancel my admission due to following reason(s) _____

Name of the Applicant: Ms./Mr. _____
(IN BLOCK LETTERS) (Surname) (Name)

Residential Address (As registered in the Admission Form):

House No.	
Mohalla/Street	
City/Town/Village	
District, State, PIN	
E-mail ID	
Mobile No.	

Fee paid: Rs. _____ (in words) _____

I herewith enclose

1. Original and one xerox copy of the Fee Receipt (No. _____ Dated _____)
2. Identity Card (Original)

Kindly allow the refund of the fees paid, as per the rules in following accounts:

Accounts Holder Name	
Account Number	
Bank & Branch Address	
IFSC Code	

Thanking you,
Yours truly,

Signature of the candidate

Counter signature of the guardian

For Office use only:

Amount Paid	
Amount Deducted	
Amount Refunded	
Cheque No., Date, Bank	

Acknowledgement Slip

Receipt of admission cancellation request from Mr/Ms _____
of _____ (program of study) is acknowledged.

Signature of Concerned Official