



सत्यमेव जयते



**National Institute of Food Technology
Entrepreneurship and Management**

Ministry of Food Processing Industries, Government of India

File. No. N/S/K/1531/2018/Notification/150

Date: 13.09.2018

NOTIFICATION

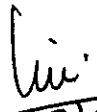
In partial modification of Notification No. N/S/K/1531/2018/Notification/325 dated 06.03.2018 relating to guidelines for utilization of Professional Development Allowance, the following amendments have been made with approval of the Board of Management:

1. The title may be changed from Professional Development Allowance (PDA) to Professional Development Fund (PDF).
2. PDF may be granted for attending national/international events like conferences/ seminars/ workshops/ orientation programme/ refreshers courses/ faculty development programme/ getting memberships of various professional bodies.
3. The breakup of the Professional Development Fund (PDF) for a given block year (3 years) would be as follows:
 - a. Attending International Conferences/ seminars etc: Rs. 1.0 lakh maximum; Not more than once in a given block year.
 - b. Attending National Conferences/ Seminars etc: Total of Rs. 50,000 maximum; twice in a year.
 - c. Attending courses for professional development: Rs. 50,000 maximum; twice in a given block year and duration not exceeding maximum one month each time.
 - d. Undertaking small research projects: Rs. One Lakh. Greater emphasis should be given for carrying out need based small research projects to address current issues. In case, if the amount under the above heads remains underutilized, the same can be carried forward to next PDF block year provided the research work is already initiated in the given PDF block year and is required to be continued in the next PDF block year.

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4. Unutilized funds of one block cannot be carried forward to the next PDF block period. The present block period ends on 31.03.2018. However for undertaking small need based research project, the leftover budget during the particular block period can be transferred & the next block period for completing the planned objectives of the research programme.

All other conditions of the original notification dated 06.03.2018 shall remain unchanged.


13/9/18
(Dr. T.N. Giri)
Registrar

To

1. All Deans and HoDs
2. All faculty members
3. DCF
4. AR (IT) – for uploading on website
5. Concerned file/Guard file

CC to:

1. PS to Vice Chancellor for information please
2. PA to Registrar