

National Institute of Food Technology Entrepreneurship and Management
Kundli, Haryana

(An Institute of National Importance)

Reporting on () for documents verification of M.Tech/ M.Sc/ MBA/ E-MBA
() Candidates

TO BE FILLED BY THE CANDIDATES

Name in **CAPITAL** (as per 10th certificate): _____

Category:): _____

Seat allotment Category:): _____

Signature of candidate

I. FOR VERIFICATION DESK – (FOR OFFICE PURPOSE)

Sl. No.	Certificates/Documents			Yes/ No	Remarks
1.	10 th Mark sheet & Certificate				
2.	12 th Mark sheet & Certificate				
3.	UG Certificate (PDC/ODC)				
4.	UG Mark sheet /Transcript all Semester				
5.	Latest Original Category certificate, if any (OBC-NCL/EWS) (ON OR AFTER 01.04.2026 as per GoI norms)- Original				
6.	Category certificate if any (SC-ST/PWD)- Original				
7.	Valid GATE/CUET Score card				
8.	AADHAR Card Copy				
9.	Transfer Certificate/ College Leaving Certificate/ Migration certificate of UG- Original				
10.	Conduct Certificate of UG- Original				
11.	Original Medical fitness certificate of any govt. hospital- Original				
12.	Anti-ragging Affidavit (Notarized)				
13.	Self-Declaration Affidavit				
14.	Extracurricular undertaking				
15.	Experience Certificate (if any)				
16.	Latest Colored Passport size Photograph- 4				
17.	Proof of NIFTEM Fee Payment (Fee Receipt/Fee Transaction Slip)				
18.	Income Category (Choose only one)				
	1.Less than 1 Lakh	2.Between 1 Lakh to 5 Lakhs	3.More than 5 Lakhs		

Checked by
Name:
Signature:

Verified by
Name:
Signature:

Any other comments:

II. FOR ACCOUNT SECTION			
Sl. No.	Particulars	Yes / No	Remarks
1.	Fee payment confirmation		Amount : Rs
2.	Fee payment receipt (paid by student to NIFTEM)		
3.	Copy of Fee payment receipt is placed in file		
Checked by Name: Signature:		Verified by Name: Signature:	

III. For IT Section			
Sl. No.	Particulars	Yes / No	Remarks
1.	Biometric completed		
2.	Photo for ID card		
3.	Scanning of documents		
4.	Any other IT related matter like Router Configuration/Room etc.		
Checked by Name: Signature:		Verified by Name: Signature:	

IV. For the Office of the Dean (Student Welfare)			
Sl. No.	Particulars	Yes/No	Remarks
1.	Mess fee payment via Bankreceipt		Amount: Rs
2.	Ant-ragging affidavit		
3.	Hostel form submitted		
Checked by Name: Signature:		Verified by Name: Signature:	