

Mobile Phone Confiscation Report

S. No.	Particulars	Remarks	
1	Student Name		
2	Reg. No. / Roll No.		
3	Programme		
4	Batch		
5	Incident details:- Class room No. / Lab No		
	Subject :		
	Faculty Name:		
6	Device Details	Make / Model	
		Colour / Condition	
		Brand Name	
		Serial / IMEI No. (Optional) / Identification Mark	

Undertaking by Student

I, the undersigned, acknowledge that I was found using my mobile device during class hours against the official policy. I understand that my device is being submitted to the DSW Office.

Student's Signature: _____

Faculty Recommendation

The device was confiscated to maintain classroom decorum. It is hereby submitted to the DSW Office for further action.

Signature of Faculty: _____

Name of Faculty : _____

Department: _____

Recommendation of Head of Deptt: _____

For DSW Office Use Only

- Received By: _____
- Date of Receipt: _____
- Date of Return: _____